**HCHRA Board Meeting Minutes**

Tuesday october 13th 2020

3:30-5PM

virtual

**In Attendance:**

Candie Delp, Amy Felton, Ali Kelkenberg, Mark Hoblitzell; Kathleen O’Toole-Gilles, Jackie Huffman, Brenda Perez

**Absent:**

1. **President’s Update**: (Candie Delp)
	1. CO SHRM Business Leader’s meeting will be virtual- Nov 17th – we can all attend as volunteer leaders. Candie will pass on an email when it comes out from CO SHRM. Click the link if any interests you. Keynote speakers are usually very good and highly recommended
	2. Brainstorm ideas on year-end gifts for all members. We will do a year-end gift now and membership drive at the beginning of the year. Amy will reach out to make sure mailing addresses are updated. The gift will be for 60ish people. Please email Candie if you have any ideas. (Travel utensils, straws, reusable bags, mist hand sanitizer, etc.)
	3. Members for a previous session are owed $5 Starbucks gift cards. Send the list to Kathleen and she will send thank you note and e-gift card.
2. **Financial Update:** (Kathleen O’Toole-Gilles)
	1. PayPal balance $200
	2. US Bank transfer today of $507.04
	3. Invoices for seminar sent on 9/29
3. **Programs Update: (**Jackie Huffman)
	1. The recording of the legislative update was sent to everyone who attended. How do we want to handle recorded session in the future for anyone who doesn’t attend? Consider members $10 for recording, non-members $25 for the recording. “If you want the member pricing, click here to renew”
	2. Programs are set through November. Do we want a December program since we normally do a holiday party? Let’s do a virtual happy hour after we determine our gifts and do the drawing or prizes.
	3. Next DEI panel is on October 21st, Diving into Public Health Equity-Diving into Behavioral Health Equity
	4. October 28th Outperform your Peers.
	5. Something for November needs to be setup. Looking to do something potentially for Wellness. Maybe we can take a look at the list from members on things they would like and get some ideas from anything not covered.
4. **Membership Update: (**Amy Felton)
	1. Was able to get some people to renew their memberships and we are up to around 50 active memberships
	2. Had to do audit of our 50 members, only 20 had SHRM memberships- Bootcamp could help increase this
	3. Will ask members for their up to date mailing addresses
5. **Communications Update:** (Brenda Perez)
	1. Basecamp changes: We need to upload all of our events and if we have more than 3, we have to select 1 to highlight.
	2. Basecamp is helpful to check for free webinars
6. **Workforce Readiness Update:** (Mark Hoblitzell)
	1. Not doing calls so no updates
7. **Legislative Affairs Update:** (Karyne Spadi)
	1. Not doing meetings so no updates
8. **SHRM Foundation and Diversity Update:** (Alex Fuller)
	1. Not update
9. **Other Topics for Discussions:**
	1. Next meeting Tuesday November 10th
	2. Will set retreat idea for January, which will be set at next meeting
	3. November meeting will be the last of the year.