**HCHRA Board Meeting Minutes**

Wednesday, August 15, 2018

3:30 pm – 5:00 pm

Colorado Mountain College, Edwards

**In Attendance:**

Ali Kelkenberg, Amy Arthur Packer, Candie Delp, Jackie Huffman, Karyne Spadi, Katy Boothby, and via conference call, Jessica Beauchamp.

1. President’s Update - Ali Kelkenberg reported on the following items. Summaries of a few topics are captured in the director updates below.

* Debrief from Q3 COSHRM Board Meeting – SHRM President, Johnny Taylor addressed where we should be going with HR, 1) we need to be more knowledgeable as a profession, and 2) we need to learn to be brave and when to speak-up.
* Mile High SHRM – Mentor Walk – fundraiser for the SHRM foundation involving professionals looking for a mentor and those looking to serve as mentors to others
* Diversity Webinar – 1st Webinar 75 RSVPs; 2nd Webinar 103 RSVPs; determine if we can offer this to our members
* Programs and Marketing Calls/Committees – COSHRM putting together a marketing and communications; working on a new website platform for chapter affiliates
* Conference Team/Committees – moving from conference chairs to conference committees/teams for COSHRM Keystone event
* Membership Update – working with Candie on membership appreciation events; holiday mixer and another membership appreciation event in either early summer or fall
* Bootcamp – our chapter is having great success with our Bootcamp
* Succession Planning program with Scott Ferrin scheduled for October 23rd

1. Financial Update – Ali informed the board members of a few unpaid program invoices and the financials.

* PayPal Account - $200.00
* 30 unpaid invoices for previous programs
* Unpaid invoices from 2017
* Bank Account - $13,557.44, with a balance of $8,176.35 after Bootcamp

1. Membership Update - Candie Delp explained that the membership audit was completed last week with the chapter losing a few members from the previous year’s audit due largely in part to members moving out of the valley. Karyne Spadi suggested exploring creating a list of businesses from Vail Valley Partnership, towns, and counties to send out mass mailings regarding the board and membership. Current memberships are as follows:

* 69 active members, previous year had 82 members
* 10 pending members

1. Programs Update - Amy Arthur Packer shared with the group that there are 19 people signed up for the August 16th program, “Legislative Update” with Colin Walker. Upcoming programs and topics include:

* September 26th – “Interviewing Skills” with Aryn Schlichting and Erin McCluskey
* “Colorado Economic Development and What to Expect in 2019” (TBD)

1. Marketing and Communications Update – There were no updates to offer currently.
2. Certification Updates – Ali informed the group ten (10) people are currently signed up for the Bootcamp series which begins August, 2018
3. SHRM Foundation and Diversity Updates – Ali shared with the board that the next call is scheduled for September 14th and encourage the group to register for the free webinars coming update, check HCHRA website to look at these.
4. Legislative Affairs Updates – Jessica Beauchamp shared that SHRM National will transition to taking a more pronounced stance on public policy issues impacting the workplace, supporting the role of HR professionals, and encourages state and the state local chapters to get involved in legislative affairs. If you are interested in becoming involved in the Colorado Advocacy Team (A-Team) feel free to contact Jessica or reach out to Colin Walker, Colorado SHRM Legislative Affairs Director.
5. College Relations Updates - Ali communicated to the group she would like to look at HR Happy Hour in Summit to reach out to members and potential members in the Summit area. In addition, it was proposed that the board consider offering a free membership to a college student pursing a BS in Business at Colorado Mountain College.
6. Workforce Readiness Updates - Mellanee preparing to send an email for a resource fair in the Fall, 2018.
7. Other Discussions – Other discussion items include:

* Always send notices out to the group (HCHRA board members) to see if someone would be willing to participate in the SHRM quarterly conference call if you are to join.
* Cherie Chavis will be stepping down from her role as Certification Director; notify Ali if you are interested in serving in this role or have suggestions for a replacement.
* September 14th BAHRA Annual conference, featuring Nancy Lyons, at Aloft Event Center in Broomfield; cost to attend is $125.

Respectfully submitted,

Karyne Spadi