Meeting Location: Colorado Mountain College

Meeting Purpose: Monthly BOD Meeting

Date: April 20, 2016

Present: Jeniffer Murray, Michelle Lovins, Karyne Spadi, Linda Giordano, Cherie Chavis, Barb Waters, Angelo Fernandez, Maria Civera, Mellanee Montgomery

* **Presidents Update (Michelle)**
* Welcomed Ali Kelkenberg to the BOD as Marketing & Communications Director.
* COSHRM Quarterly Meeting and State Leader Summit
	+ No more SHRM membership requirements and no more minimum dollar amount required for SHRM Foundation contribution.
* Certifications:
	+ SHRM is conducting program audits and requiring that all programs have a survey.
	+ Linda to research old survey form and update for our future programs
* Meeting minutes will now be uploaded to our web site. A link has been created to access these minutes.
* Looking to schedule legislative update in June. Linda to contact MSEC to see if Dave Dixon is available to conduct program.
* HCHRA should hold D&O Insurance for its BOD. Michelle will contact other local chapters to inquire about their policies. This insurance policy will protect BOD members from legal action.
* Congratulations HCHRA on 20 years. 2015 was HCHRA’s 20th year as a chapter.
* It was proposed that we rotate our meetings between CMC and East West Resorts conference room. Linda to check availability for either the June or July meeting.
* **Financial Updates (Michelle)**
* The tax filing has been complete.
* We received $225 from SHRM for last year’s certification kickback that has been deposited in US Bank
* We currently have only one unpaid invoice for VLI. Angelo to contact them regarding payment.
* **Membership Updates (Karyne)**
* We currently have 88 active members with 67% SHRM membership and 5 pending new members.
* Karyne suggested sending thank you notes to all new members; all agreed this was a good idea.
* Suggested we send postcards versus sending emails for renewal reminders. Email tends to get buried and forgotten. All agreed this too was a good idea.
* Steamboat is still interested in working with us and has 40 HR professionals in their area who meet regularly. Angelo to reach out to Darcie and Karen regarding the possibility of Steamboat creating a satellite chapter.
* Affiliate Members
	+ Discussed that our rates are low compared to what other organizations charge for similar memberships.
	+ Also discussed the lack of variance between the different levels of membership.
	+ Karyne to explore revamping the affiliate membership structure to include clarification on what advertising consists of, possible program sponsorship, and more.
* **Program Updates (Linda)**
* Upcoming Programs:
	+ COSHRM event is still in the planning stages. Health Links will be sponsoring so program speakers need to center around benefits/wellness. Need to find 4 to 5 speakers who can each to a 15 minute presentation in pecha kucha format. Still looking for vendor sponsors.
	+ Linda still researching webinars with Mile High HR. A call is scheduled for tomorrow to review with them.
	+ June 9th – Angelo
	+ July – Legal Update MSEC
	+ August – COSHRM Meeting & Event
	+ September – Barb Waters Interviewing Best Practices
	+ October or November – Possible topic with Lance offering strategic credits
	+ December – Holiday Mixer
* **Certification Update – (Cherie)**
* April 28th program has been approved for certification credits.
* SHRM Boot Camp – still determining if enough interest exists to hold boot camp. Some discussion regarding cost and whether or not $800 was too high. Discussed doing mailer to determine interest and leave price at $800 for now. Considered reducing cost if there is lack of interest and possibly offering member and non-member pricing.
* **College Relations – (Barb)**
* Arranged demo of recording/broadcasting system for those interested follow meeting.
* **Other Discussion (Angelo)**
* Angelo distributed some information on NCDA Career Development Facilitators Training (CDF). He asked that everyone review the information to determine if this is something we would like to pursue for our membership.
* Crucial Conversations training on May 20th, 27th, June 3, 10 from 8:30 – 12:30 pm. Only 4 currently signed up and 12 are needed for session to happen.

Meeting Adjourned 5:00 pm